

Through E-mail

From

The Director General,
Directorate of Technical Education Haryana,
Bays No. 7-12, Sector- 4, Panchkula

To

1. Principal, GBN Govt. Polytechnic, Nilokheri (Disbursement Centre for PMS Scholarship).
2. Principal(s) of Processing Centres GP Nilokheri/ Ambala City/ Sonipat/ Jhajjar/ Narnaul/ Sirsa/ Hisar/ GPW Faridabad/ Ambala City.

Memo No.:PMS-32/2025/113-22 /Scholarship Dated: 17.04.2025

Subject: Regarding auto rejection of pending applications under Post Matric Scholarship at the institute level/ student level (L-1) for the session 2020-21.

In reference to your memo no. 229 dated 13.01.2025 on the subject cited above.

In this regard, the following is submitted as under:-

1. The processing of applications for scholarship to Scheduled Caste/ Other Backward Class students under Post Matric Scholarship Scheme for the session 2020-21 was started in the month of November, 2021 through the state scholarship portal www.harchhatravratti.highereduhry.ac.in and most of the applications have been processed i.e. approved/ rejected till date but, some applications are still pending at institute/ students level.
2. In this regard, several meeting in this regard have also been held by the officers of Department of Social Justice and Empowerment, Ministry of Social Justice and Empowerment, Govt. of India as well as Department of Social Justice, Empowerment, Welfare of Scheduled Castes and Backward Classes and Antyodaya (SEWA), Haryana for clearing the pendency of PMS applications at the Institute level (L-1), Nodal body (L-2) and Head Quarter level (L-3).
3. Further, the applications are pending since long (more than 3 years) at institute/students level and very few cases are sliding upward i.e. from institute/student level to Nodal Centre/ Head Quarter level despite of several correspondence and efforts by the Processing Centre as well as Disbursing Centre i.e. Government Polytechnic, Nilokheri (Karnal) with the concerned institutions /students for clearing the pending applications at their level which are pending due to some deficiency. The concerned Institute/ students (L-1) are not processing these applications after removing the deficiencies and not sending to processing centre i.e. level (L-2) for further verification.
4. The above matter was apprise to the competent authority and it was decided that a last opportunity of 40 days from 21.04.2025 to 30.05.2025 is hereby given to the concerned institute (L-1) and students to clear the pendency. After this given time span, the remaining pending applications at institute /students level will be rejected by the portal automatically and concerned Institute (L-1)/ students will be responsible for the same and no more communications/ requests for more chance/ opportunity will be entertained by the department, as more than sufficient time and a number of opportunities have already been given.


Comprehensive guidelines for processing centre and institutions to follow for expedite the clearance of pendency, all the Processing Centers are required to do the following:-

- Inform institutes regarding the decision of auto-rejection of applications through publishing the notice on its website/ notice board and email to institutes. In addition to this, the Processing Centres may also adopt other means like telephonic calls, messages, whatsapp messages, social media etc. to make the institutes/ students well aware about this, so that the pendency may be cleared, well in time.
- Coordinate with institutes for the clearance of pendency.
- Get regular update of progress from the institute and submission of the same to Disbursing Centre i.e. GP Nilokheri.
- Daily monitoring of each case under their purview.
- Keep the record of communications and efforts made to clear the pendency.
- Direct and guide the institutes/ students for clearance of pendency.

The institutes are required to do the following:-

- Inform students regarding the decision of auto-rejection of applications through publishing the notice on its website/ notice board and email to students. In addition to this, the Institutes may also adopt other means like telephonic calls, messages, whatsapp messages, social media etc. to make the students well aware about this, so that the pendency may be cleared, well in time.
- Coordinate with students for the removal of deficiency in documents.
- Daily monitoring of each case under their purview and submission of the progress report to the concerned processing centre, daily.
- Keep the record of communications and efforts made to clear the pendency.
- Direct and guide the students for clearance of pendency.
- It is also to be conveyed that the institute which will not clear the pendency, it may barred the institute to participate in the counselling process during the admission for forthcoming session.

Further, it is also informed that the concerned institute/ student will be responsible, if any genuine application got auto-rejected by the portal after the provided deadline i.e. 30.05.2025. So, the institutes must take it very seriously and make their best efforts to approach each student for removing the deficiency of their documents, so that the total pendency may be cleared well before 30.05.2025.


Deputy Director (Scholarship)
for Director General, Technical Education
Haryana, Panchkula


Endst. No. PMS-32/2025/123-24

/Scholarship

Dated: 17.04.2025

A copy of the above is forwarded to the following for information:-

1. PA to W/DGTE for information, please.
2. Director General, Directorate of Social Justice, Empowerment, Welfare of Scheduled Castes and Backward Classes and Antyodaya (SEWA), Haryana, Bays No. 53-54, Kalayan Bhawan, Sector-2, Panchkula for information.


Deputy Director (Scholarship)
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